EDUCATION
Paraeducator 6

HEALTHCARE
Medication Manager 8

BUSINESS AND TECHNOLOGY
Social Media Certificate 4
Welcome!
Iowa Western Community College is eager to help our community and provide quality education for all. We have several classes that can be taken online, face-to-face, or a mixture of the two (hybrid). From painting canvases to trainings that help save lives, we have the class that will fit your needs. No matter what you are becoming IWCC is here to help establish your future and current goals. Contact us today!

Registration is Easy @ iwcc.edu/ce
Explore our website and discover your class or certificate program. The redesigned website makes it convenient to register online. Please give us a call at 712.325.3256 if you have questions or need assistance. For more information, see page 19.

Looking for Financial Help? 🍀
If you are in need of financial assistance for short-term career training, Education 2 Employment is an option available to you based on eligibility.

This program offers FREE financial assistance to eligible Iowa residents. See page 7 for more information!

ABOUT THE COVER
Rob has been an instructor with Continuing Education for over 9 years. His attitude and dedication to his students are something to be admired. Rob’s favorite class to teach is High School Drivers Education. The reason he loves this particular class is because he is able to watch each student grow their confidence behind the wheel. Along with High School Drivers Education, Rob also instructs for two mandated programs at Iowa Western. His dedication and mindset have helped numerous community members flourish and regain the skills needed to get back on the road safely. He continues to work for IWCC because it is a nice place to work and it allows him to make a difference in the community.

712.325.3256 / iwcc.edu/ce
BUSINESS AND TECHNOLOGY

NEW! 🔥
Social Media Certificate

Consists of three classes to develop a better understanding of social media in the workplace. New Media Production, Social Media Marketing, and Social Media Capstone introduces students to new media techniques, software, applications, media campaigns, social strategies, and much more. The certificate creates a vital balance that can help create a strong social media growth within any business.

$2,935 AUG 16 - DEC 10, 2021

Managing With Purpose

Come join us for our leadership course focusing on management development, facilitated by Carol Horner an experienced management consultant. With this course, you will gain the knowledge to advance people management skills in the areas of influence, feedback, productive conflict, and accountability. This course is also designed to raise self-awareness and awareness of other work styles. You will complete the Everything DiSC Management Assessment online prior to the first session of the program. This is definitely a course you do not want to miss!

$249 Nov 19, 2021

Leveraging Your Emotional Intelligence

Emotional Intelligence, or EQ, is a specific set of learned competencies that allow us to accurately read and recognize our own emotions, impulses, and thought processes, and those of others. EQ allows us to respond effectively with resilience, wisdom, and adaptability for best case outcome in every situation. Well-developed Emotional Intelligence provides us deeper insight into interpersonal dynamics and greater mastery over navigating our environment. Individuals with high EQ demonstrate self-awareness, empathy and can align common goals. They are exceptional at connecting with others through optimism and active listening. Students need to order their own Emotional Intelligence 2.0 book ($14) in advance of the class and take the online assessment included with the book. Print and bring the assessment to class.

$275 OCT 25 - 29, 2021

Have an Event? Need a Space to Rent?
IWCC’s LOOFT HALL has multiple spaces available to fit your needs.

CONTACT US
712-325-3252 ce@iwcc.edu

Advanced Microsoft Word

This class is targeted to intermediate users that have used Word for personal use and at work but want to increase their efficiency and functionality when using the program. After taking this class, you will be able to use themes, create templates, modify formatting and organizing long documents, and use Word collaboration tools. You will be able to create digital signatures, add alternative text, create custom forms, embed excel objects and use mail merge.

$275 NOV 8 - 12, 2021

Advanced Microsoft Excel

This class is targeted to intermediate users of Excel that have used Excel for personal use and/or on the job, but want to be able to utilize and apply additional functions of the program. After taking this course, you will be able to apply custom formatting and calculations using date and time, as well as create financial, conditional, and logical functions. You will also be able to create Pivot Tables for analysis, create and record Macros, utilize mail merge with Word, inspect a workbook for accessibility, lock cells and hide formulas.

$275 NOV 8 - 12, 2021
Becoming a Dynamic Leader

This class will focus on how to adapt a leadership style that fits you. You will critically look at the execution of leadership approaches while remaining cognizant of the organizational vision. It will address different styles based on the current conditions and the necessity of constantly remaining adaptive to change. Students will learn different leadership approaches and determine best practices for leadership roles for different situations. Students will address leadership conditions and the right leadership behaviors, and learn the importance of adapting leadership approaches when necessary to gain effectiveness.

$249  SEP 15 - OCT 06, 2021

Iowa Western Community College’s Continuing Education Department offers ONLINE classes through Ed2Go and other online participating providers. Classes start monthly and are available online 24/7.

CHECK IT OUT!

Introduction to QuickBooks 2019

Introduction to QuickBooks 2019 is designed for those new to QuickBooks or those wanting a refresher with the latest version.

Intermediate QuickBooks 2019

Class will help build on previous skills to gain an intermediate-level proficiency of the QuickBooks 2019 software.
ONLINE EDUCATION (K-12)

Coaching Authorization

Iowa Western is approved by the Iowa Department of Education to offer, in compliance with the Senate File 2215 Section 3, the Coaching Authorization Series. The course leads to a coaching authorization for the state of Iowa and will allow you to be head or assistant coach in any sport. You must register one week prior to the Pre-Homework start date. This class includes the State required Coaching Ethics course, which will be taught online.

This class consists of a welcome session, one week pre-homework and one week post home-work. You will need to order and have the following books prior to the course start date: “Successful Coaching” by Ranier Martens (ISBN 978-1-450-0051-0), and “Sports First Aid” by Melinda Flegel (ISBN 978-1-4505-6890-9). These books can be purchased from a variety of online sources.

$495 OCT 01 - 22, 2021

PRE-HOMWORK OCT 01 - 10

WELCOME SESSION OCT 05

CLASS INSTRUCTION OCT 11 - 15

POST-HOMWORK OCT 16 - 22

Paraeducator

This 90 hour course is open to all paraeducators needing certification or anyone looking to become a paraeducator. The training covers the vital skills needed for a paraeducator to be successful in the classroom. This is a mixture of zoom and online style course. Successful completion of this course will lead to a Paraeducator Generalist Certification from the Iowa Board of Educational Examiners.

$1,200/ 12 Sessions

AUG 14 & 28, 2021 | SEP 18 & 25, 2021

OCT 09 & 23, 2021 | NOV 06 & 20, 2021

DEC 04 & 18, 2021 | JAN 04 & 18, 2021

E2E = Tuition Assistance

FREE for eligible Iowa residents through Education 2 Employment. See Page 7 for more information!

712-256-8800 adulted@iwcc.edu

$260/ 2 Sessions

AUG 07 - 08, 2021

SEP 11 - 12, 2021

OCT 09 - 10, 2021

NOV 13 - 14, 2021

Substitute Authorization

Iowa Western offers the Board of Educational Examiner’s approved Substitute Authorization course, which allows an individual to substitute in a K-12 environment. Individuals who hold a paraeducator certificate without a Bachelor’s Degree and complete the substitute authorization are authorized to substitute only in the special education classroom in which the individual paraeducator is employed. All students must complete two classroom observations after the two-day course is complete. Students are responsible for arranging the observations with the school of their choice. There is a $20 fee for canceling or rescheduling to a different date/time within 2 weeks prior to the class start date.

$60 Coaching Ethics

$89 Coaching Authorization

E2E = Tuition Assistance

FREE for eligible Iowa residents through Education 2 Employment. See Page 7 for more information!

712-256-8800 adulted@iwcc.edu

$260/ 2 Sessions

AUG 07 - 08, 2021

SEP 11 - 12, 2021

OCT 09 - 10, 2021

NOV 13 - 14, 2021

Empowering Students with Disabilities

From preschool through high school, you will learn powerful strategies to use in your classroom to empower students with disabilities.

Contact Us

712-325-3256
ce@iwcc.edu

SCAN HERE
Grow Your Career Skills with **FREE** Training!

Education 2 Employment (E2E) provides FREE tuition assistance to residents of Iowa to grow their career skills and further their education.

**GET STARTED TODAY!**

1. **See if you’re eligible**
   
   Along with being 18 years of age or older, a resident of Iowa and having your high school diploma, your household income, household size and skill level will be assessed.

2. **Apply for the program**
   
   We’ll walk you through the application process.

3. **Come with questions, leave with a plan**
   
   Your Pathway Navigator will be your personal advisor to help you along the way and to ensure the program you choose is the best fit for you.

4. **Enroll in your chosen path**
   
   There are four career pathways to choose from Health, Education, Manufacturing/Logistics, and IT/Business. Upon completion, we’ll help you find employment to utilize your new career.

### CHOOSING YOUR PATH

#### IT/BUSINESS

- [ ]

#### EDUCATION

- Paraeducator Generalist

#### HEALTH

- Certified Medication Aide (CMA)
- Certified Nurse Aide (CNA)
- Advanced CNA
- Medical Billing and Coding Specialist
- EMT
- Paramedic
- Critical Care Paramedic
- Pharmacy Technician
- Phlebotomy
- Sterile Processing Technician

#### MANUFACTURING/LOGISTICS

- Construction Technology: Carpentry
- HVAC/R Maintenance
- Industrial Technology
- Residential Plumbing Certificate
- Solar Installation Technician
- CEAM

**CONTACT US**

- 712-256-8800
- adulted@iwcc.edu
HEALTH AND PUBLIC SERVICES

Certified Nursing Assistant (CNA)

This 79-hour course is designed to provide knowledge and basic nursing skills needed to care for patients and residents in a variety of long-term care facilities. The course consists of 34 hours of classroom, 15 hours of lab and 30 hours of clinical/lab. At the end of the course, you will be prepared to take the State Skills Test and the State Written Exam in order to be placed on the Direct Care Workers Registry in the state of Iowa. Tuition includes textbook and handouts. There is a $50 non-refundable processing fee. Times, locations, and days of week may vary. Inquire for up to date information. Hybrid (mixture of online and in person classes) format of program is available.

98% Pass Rate | Complete in 11 Days
High Instructor to Student Ratio

$595 Traditional Program
$675 Hybrid Program

Classes are held monthly. Contact us for the next session start or Scan the QR code below for more information!

SCAN HERE

Certified Medication Aide (CMA)

This 60-hour CMA course prepares nurse aides and residential attendants to administering non-parenteral medications in those woking with agencies or facilities licensed by the DIA. This course is approved by the Iowa Department of Inspections and Appeals/Nebraska Health and Human Services regulations governing medication aides. Nebraska requires the participants pass the Nebraska State Exam after completing this course.

$585/ 8 Sessions
AUG 16 - 25, 2021
OCT 19 - NOV 11, 2021

Medication Manager

The purpose of this course is to prepare individuals to safely administer or supervise self-administration of non-parenteral medications in a Residential Care Facility of 15 or fewer beds, an Assisted Living Program, or other community-based setting such as Supervised Apartment Living or Supported Community Living Arrangements.

$199/ 4 Sessions
SEP 13 - 16, 2021
OCT 12 - 15, 2021
NOV 16 - 19, 2021

Expanded Intravenous Therapy for the Licensed Practical Nurse (LPN)

This course is designed to prepare the Iowa LPN to perform procedures related to the expanded scope of intravenous therapy in a licensed hospital, licensed skilled nursing facility and a certified end-stage renal dialysis unit IV Therapy for clients age 12 or older and weighing 80 pounds or more. LPN-IV Therapy certificate will be given upon completion of classroom and sponsoring facility clinical portion.

$725 SEP 25 - NOV 13, 2021

NEW! COMING SOON

EKG CLASSES!

Contact us today for more information
712-325-3256  ce@iwcc.edu
**Pharmacy Technician**
Pharmacy technicians perform pharmacy-related functions, working under the direct supervision of a licensed pharmacist. Our 196-hour program offers both theoretical and practical training. With successful classroom participation, you will complete a 60-hour externship in a retail pharmacy, as well as two, 8-hour shifts in an acute/hospital pharmacy. Please plan for some flexibility for the required 76-hours of externship. The hours of participation are established in conjunction with the hosting pharmacy. Hours and days will vary. After the externship, you will return to the classroom for final exams. Upon completion of the program, you will take the PTCB (Pharmacy Technician Certification Board) exam.

$1,695  SEP 02 - DEC 07, 2021

**Phlebotomy**
This course provides an overall review of the most current phlebotomy practices and procedures with an emphasis on the most important competencies in this field. We provide a variety of lectures, discussions, lab exercises, and exams to give our students adequate preparation for the national certification exam. There will be lab time and 120-hours of clinical time to provide you with the opportunity to become skilled and gain the confidence to work as a phlebotomist. Students will be given an opportunity to participate in selecting clinical sites; however, the Program Instructor and Continuing Health Coordinator reserve the right to make the final decision for student assignments to clinical sites.

$1,629  SEP 13 - NOV 03, 2021

**Sterile Processing Technician**
Learn the proper techniques to clean and sterilize medical instruments and to understand microbiology and infection control methods. Students learn the proper names and categories of medical instruments and how to properly transfer and store instruments to keep them contaminant free. After successful completion of this program and documented work hours, students will be eligible to take the exams for National Certification as a Sterile Processing Technician. Clinical hours are scheduled according to instructor, clinical site, as well as the number of students attending. Please plan for some flexibility for the 30 hours of clinical.

$795  SEP 07 - NOV 23, 2021

**Food Safety**
Iowa Western’s Food Safety course is an 8-hour class followed by the national certification exam. Our food safety classes give a food handler essential knowledge and understanding of the fundamental food safety practices they need to carry out their work. Topics covered in the course include: food borne illness, contamination, receiving food, storing food, preparing, serving, personal hygiene, cleaning, sanitation, pest prevention, HACCP and inspections. The course is designed for individuals working in restaurants, assisted living, long-term care, and school food service programs. Please register at least 5 business days prior to class so that there is time for book to be mailed.

$145  SEP 20, 2021 | NOV 22, 2021

**Coming Soon! Spring 2022**
Hot Topics in Healthcare Conference

**Legal Aspects of Documentation**
**Alzheimer’s/Dementia**
**Vaping: ESD’s Electronic Smoking Devices**
**Drug Awareness Training**
**And More!**

Want more info?
712-325-3256
ce@iwcc.edu

Register online today!  iwcc.edu/ce  712.325.3256
CPR/AED
This course is for individuals who are not healthcare providers but desire or are required to be certified in CPR and the use of an AED.
$60/ Session
Classes are held monthly. Inquire for the next session start.

BLS Instructor
This course will enable individuals to instruct AHA BLS and Heartsaver courses according to AHA standards. Prerequisites: 1) Have a current AHA BLS Provider Certification. The provider card must be good for 6 months after date of instructor course and presented to the instructor at the start of class. 2) Be proficient in skills of CPR/AED. 3) Complete the BLS Instructor Essentials online course and bring certificate to class. You must contact the Continuing Education Department at ce@iwcc.edu or 712.325.3255 at least 2 weeks prior to start date of class to register and receive materials. Instructor manuals included.
$425  SEP 10, 2021

Pediatric First Aid and CPR/AED
This course is for individuals who are not healthcare providers but desire or are required to be certified in CPR and the use of an AED.
$80/ Session
Classes are held monthly. Inquire for the next session start.

CPR Instructor Renewal
This course is designed for American Heart Association Instructors to continue teaching AHA, BLS, or Heartsaver courses. You must be a current BLS Instructor with a minimum of four classes taught in the two year renewal period.
$85/ Session
Classes are held monthly. Contact us for the next session start.

BLS Provider
The American Heart Association (AHA) course is intended for those who provide healthcare to patients in a wide variety of settings, including in-hospital/out-of-hospital settings. Training is required for EMS providers, nurses, firefighters, and other healthcare professionals. Cost includes manual and certification.
$80/ Session
Classes are held monthly. Contact us for the next session start.

EMERGENCY MEDICAL TECHNICIAN
This course emphasizes the development of skills in a patient assessment based program, along with recognition of signs and symptoms regarding illness or injury and the proper procedures when rendering emergency care to the sick or injured.
You will be required to demonstrate competencies during scheduled lab sessions, complete online coursework, and attend 32-hours of internship.
The course is taught online and in the lab. Prerequisites are required prior to starting the course. Email ce@iwcc.edu for information.
$895  AUG 16, 2021 - NOV 22, 2021
Class times/days of week vary depending on course track chosen*
* Traditional, Fast Track, Hybrid (mixture of online and in person classes) are available.
There is a $50 non-refundable processing fee.

HEALTHCARE CLASSES ONLINE
Iowa Western Community College’s Continuing Education Department offers ONLINE classes through Ed2Go and other online participating providers. Classes start monthly and are available online 24/7.
CHECK IT OUT!

Anatomy and Physiology I & II
Gain a greater appreciation and understanding of the human body.
Scan the QR code for more information or to register.

CONTACT US
712-325-3256  ce@iwcc.edu
EMS Refresher
Get a year subscription to the FOAMfrat online refresher. Anyone registering for the FOAMfrat refresher option can complete their refreshers 100% online. There will not be any required lab days for this specific refresher option.

$144 Email ce@iwcc.edu or call 712 - 325- 3255 to pay and get your access code.

NEW! 🔥
RN IV Refresher
This course is designed for RN's who want to enhance their knowledge and clinical competency in infusion therapy and vascular access. This course provides an excellent review for nurses who have not recently utilized IV therapy. Nurses must attend the full 14 hours of the course to be awarded the 14 Contact Hours, 1.4 CEU’s.

$199 AUG 24 - 26, 2021

PARAMEDIC PROGRAM

The Paramedic program follows the current National Emergency Medical Services Education Standards from the National Highway Traffic Safety Administration. The standards prepare the EMT and AEMT for more advanced scopes of practice for the paramedic. Our new instructors are first-rate and each student will receive the most up-to-date education with emphasis on real-world application.

This is a hybrid (mixture of online and face-to-face classes) program that requires you to follow a detailed time frame. Lecture material will be presented online and all hands-on (practical) portions will be completed in the classroom. Computer knowledge is highly recommended but not a must to be a successful in this course.

Paramedics provide the highest level of pre-hospital emergency care in a variety of settings. Settings include ground and air ambulances, emergency departments, critical care units or cardiac cath labs.

All textbooks, fees, and the NREMT psychomotor examination fees are included in the tuition for the paramedic. There is a $50 non-refundable processing fee. Call 712-318-2357 for more information.

$7,495 AUG 19, 2021

COURSE SEQUENCING

- Foundations of Advanced Emergency Care
- Paramedic Pharmacology/Pathophysiology
- Advanced Patient Assessment
- Treatment in Advanced Emergency Care
- Cardiology for the Paramedic with Advanced Cardiac Life Support (ACLS)
- Medical Emergencies
- Pre-Hospital Trauma Life Support (PHTLS)

- Medical Emergencies II
- Advanced Medical Life Support (AMLS)
- Special Populations for the Paramedic with Pediatric Advanced Life Support (PALS)
- Traumatic Emergencies for the Paramedic
- Advanced EMS Operations
- Paramedic Review Module

HAVE AN EVENT? NEED A SPACE TO RENT?
IWCC’s Looft Hall has multiple spaces available to fit your needs.

CONTACT US
712-325-3352 ce@iwcc.edu
PROFESSIONAL DEVELOPMENT

ONLINE

Cosmetology Home Study
An independent home-study course consisting of a booklet and test. You will have three weeks to study the booklet and send the completed test back to us for grading. Upon passing, you will be sent a certificate awarding two hours of Iowa Law and Rules.

$39     Start Anytime

OSHA for Funeral Directors
Travis Carrico, from DMACC Mortuary Science Program, will present two hours of OSHA for Funeral Directors. Each individual needs to register in order to receive a certificate of completion, multiple people can participate in the zoom class, on one screen if so desired.

$32     OCT 19, 2021

ZOOM

Iowa Law Review for Funeral Directors
Travis Carrico from DMACC Mortuary Science Program will present two hours of IOWA law for Funeral Directors. Each individual needs to register in order to receive a certificate of completion, multiple people can participate in the zoom class, on one screen if so desired.

$32     OCT 19, 2021

Multiple Campuses

Disability by Social Security
Since 1958 Disability benefits have been part of Social Security. There is a lot of misinformation as to how to go about applying for it and what can be expected to happen in the application process. Also, many people make critical mistakes in both understanding how disability works thru Social Security and how to maximize their chances of a quick approval. This class is designed to show both the critical errors people commonly make in the application process and in the follow-up that is so often necessary.

3-hour insurance renewal.

$45     SEP 13, 2021 - HRLN Campus

$45     NOV 18, 2021 - CB Campus

Pushing Up Daisies
This course discusses one creative thing people try to do with wills and trusts using insurance products and why those products get thrown out in probate. You will develop a glossary of terms needed to help you provide the best service to your clients.

6-hour insurance renewal.

$90     AUG 26, 2021

Shelby County Center

The 5 O’clock Whistle
This course takes the rules from IRS Publications 950 and 990, applies them to the various types of retirement income arrangements both qualified and non-qualified and makes this otherwise complicated process more simple.

6-hour insurance renewal.

$90     SEP 13, 2021

Learn to Speak Spanish!
Using the Command Spanish method, learn how to say common phrases and ask questions in Spanish, as well as gain confidence to speak and understand basic Spanish found in most daily routines. Upon completion of this program, participants will be able to say a few words or phrases of kindness or respect to anyone who speaks Spanish.

The last day of class, participants will celebrate with a meal together at a local restaurant!

$150    AUG 14, 2021

NEW!

Financial Privacy
An in-depth look at the safeguards being used by banks, insurance companies, financial service organizations and the Supreme Court as regards to our fourth amendment rights to privacy. Finally, we do a bit of futuristic guessing as there appears to be a lessening for the need of currency.

6-hour insurance renewal.

$90     NOV 18, 2021

Interested in an Associates Degree?
Apply to IWCC and choose from one of our great programs of study!

Go to iwcc.edu for more information.
The CEAM program is a demand-driven 2 year non-credit certificate program. It is designed to meet and sustain the needs of current and emerging advanced manufacturing companies in Southwest Iowa.

Classes are held on Tuesdays and Thursdays from 4pm to 7pm in the CEAM lab at the Clarinda Center.

**BENEFITS**

**HIGHER WAGES**
Average Increase is 4.2%

**IN-DEMAND JOBS**
Need for positions growing at 21.4%

**ADVANCED TECHNOLOGY**
45% is considered "High Tech" by O’Net

**EXPERT TRAINING**
70% of classes taught by experienced employees

**CONVENIENCE**
Classes scheduled during evenings with summers off.

The CEAM certificate program includes a core year, when all students study machine trades, electricity, and mathematics. In the second year, students will study specialized topics such as robotics, PLC, industrial electronics, and more based on input from our industry partners.

**SCHOLARSHIPS, SPONSORSHIPS & APPRENTICESHIPS are available.**
Contact us to learn more about CEAM scholarships and available company sponsorships.

**CONTACT US**
712-542-5117  kmsmith@iwcc.edu
iwcc.edu/ceam

Tuition assistance is available for eligible Iowa residents through E2E.
TRADES AND TRANSPORTATION

TRENDING!

School Bus NEW Driver Training

This combination online / face-to-face course will help prepare new school bus drivers for their role in helping to keep the children safe while riding on a school bus. The school district or employer must register the new driver by completing the Online Access Code Request Form. The school district or employer will be billed the $100 training cost when the access code is requested.

$100 AUG 04, 2021 | OCT 13, 2021

Annual School Bus Driver Training

This class is the annual 3-hour in-service for Iowa school bus drivers that is required each year. The school district or employer must register the returning driver by completing the Annual Bus Driver Registration Form.

$30 AUG 18 & 25, 2021
SEP 15 & 22, 2021
OCT 06 & OCT 20, 2021
NOV 03, 10 & 17, 2021

Moped Safety

It’s essential that beginning moped riders learn and use the proper techniques and safe practices. This course is required for anyone under 16 wanting a moped license. Students must be at least 14, or within 6 months of 14 at class date to enroll. Moped Safety satisfies the Iowa Department of Transportation requirement for riders under age 16. Instruction is classroom only. Students are asked to bring a sack lunch to class. Preregistration is required; no walk-ins allowed.

$39 AUG 21, 2021

High School Drivers Education

This class meets the requirements of Iowa Code for high school driver education, with a focus on the first time teen driver 14-17 years old. This is a 36-hour course where you will have 30 hours of classroom instruction and 6 hours of behind the wheel driving (not part of the classroom time) covering all types of driving environments such as residential, downtown, two-lane highway and interstate. Drive sessions can be expected to continue 30 days after the end of classroom sessions. Iowa Western uses licensed driver education instructors. We strongly recommend driving as much as possible with your child before and during the class. Student’s Iowa Learners Permit number required for registration.

$450 SEP 11 - NOV 13, 2021

ONLINE Multiple Campuses

IWCC provides testing for several different skill sets. Schedule your test today!

- JOURNEYMAN
- PESTICIDE
- SHEET METAL
- PLUMBING
- AND MORE!

Testing costs vary. Contact us today for more information!

712-325-3256 ce@iwcc.edu

MAKE A DIFFERENCE

BECOME A BUS DRIVER!
CERTIFICATES

Continuing Education offers the opportunity to take credit certificate programs for noncredit with no formal application to the college required!

These programs are offered as noncredit through our Education to Employment (E2E) program for eligible Iowa residents. If you qualify, tuition is FREE! **CLASSES RUN AUG - DEC, 2021**

### CONSTRUCTION TECHNOLOGY CERTIFICATE

Prepares individuals for entry level jobs in the residential construction industry. This certificate program will expose students to carpentry theory, techniques, and building materials. Students receive safety training and complete the 10-hour OSHA and EPA training.

### HVAC/R MAINTENANCE CERTIFICATE

Provides basic skills necessary to gain meaningful employment as an entry-level Heating, Ventilation & Air Conditioning apprentice or assistant. Individuals will learn to troubleshoot and service HVAC/R systems.

### INDUSTRIAL TECHNOLOGY CERTIFICATE

Prepares individuals to be employed as technicians in the fields of electrical maintenance and production. Developed especially for the industry in the development, installation and maintenance of complex industrial processes as well as their electronic, controller, and computer devices.

### RESIDENTIAL PLUMBING CERTIFICATE

Focuses on safety, hand and power tools, materials, pipe joining methods, code book layout, plan/print reading and trade calculation.

### WELDING CERTIFICATE

Prepares students to enter into the industry as beginning production, maintenance, or job shop welders. Pathway also provides for an overview of related topics, such as metallurgy, fabrication, layout and estimating repairs.

E2E = Tuition Assistance

FREE for eligible Iowa residents through Education 2 Employment. See Page 7 for more information!

712-256-8800
dewd@iwcc.edu

IOWA WESTERN

APPRENTICESHIP

EARN & LEARN

**CHOOSE to..**

- Get Support for Training
- Train & Build Your Workforce
- Earn While You Learn
- Recruit and develop a highly-skilled workforce that helps grow your business.

**IMPROVE**

- Productivity
- Profitability
- Employer’s Bottom Line

CONTACT US

712-325-3352
dewd@iwcc.edu
ADULT EDUCATION

EXPAND YOUR OPPORTUNITIES FOR
COLLEGE OR A BETTER CAREER!

Earning a high school equivalency diploma or improving your English language skills can help open doors to higher education or a better-paying job.

Iowa Western Community College can help you on your journey with HSED and ESL classes.

HSED (High School Equivalency Diploma)
Registration Fee: $25

<table>
<thead>
<tr>
<th>Campus/Center</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Council Bluffs Campus</td>
<td>712-325-3266</td>
</tr>
<tr>
<td>Clarinda Center</td>
<td>712-524-5117</td>
</tr>
<tr>
<td>Cass County Center</td>
<td>712-243-5527</td>
</tr>
<tr>
<td>Shelby County Center</td>
<td>712-755-3568</td>
</tr>
<tr>
<td>Page/Fremont County Center</td>
<td>712-246-1499</td>
</tr>
</tbody>
</table>

HSED & ESL Orientations are required and can be completed in the evenings or mornings. For campuses outside of Council Bluffs, orientation will be held the first day of class. Call today to schedule your orientation!

ESL (English as a Second Language)
Registration Fee: $25

<table>
<thead>
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<td>712-325-3266</td>
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</tbody>
</table>

ONSITE ESL CLASSES
- Iowa Western’s Adult Education program can partner with local employers to offer ESL classes in the workplace.
- Onsite ESL classes are conducted at your location to help teach your non-English speaking employees critical language skills.
- Your commitment to helping employees learn English increases loyalty and improves teamwork.

For more information Contact Us!
Phone: 712-325-3266
Email: adulted@iwcc.edu
PERSONAL DEVELOPMENT

**NEW!**

**Successful Meal Planning**

Learn how to construct a simple, delicious, and budget-friendly meal plan that your whole family will love. Discover how to use recipes you already cook, add new recipes, and make a plan for at least one week of meals. Save money on groceries and spend less time in the kitchen with Nicole’s tips and tricks.

$35 SEP 15, 2021

**NEW!**

**Slow Cooker Freezer Meals**

Do you love home cooked meals, but can’t find the time to cook every day? Learn how to stock your freezer with simple and delicious meals that can be started in your slow cooker in the morning and ready in time for dinner. Instructor Nicole McDonald will share tips for freezer meal success, her favorite recipes and how to quickly stock your freezer with amazing slow cooker meals that your whole family can enjoy.

$35 SEP 22, 2021

**NEW!**

**Master Your Pressure Cooker**

Do you have an electric pressure cooker? Instructor Nicole McDonald will provide a step-by-step demonstration on how to use an electric pressure cooker, explain the different cooking modes, offer tips for cooking success, and share simple recipes and resources. Prepare to be obsessed with your pressure cooker.

$35 SEP 29, 2021

**NEW!**

**Canvas Painting**

It’s great to spend time with friends while creating a one-of-a-kind masterpiece. Artistically Challenged? Don’t worry! It’s EASY. In fact, if you think you have zero creativity and can barely draw a stick figure, then this is the place for you. All skill levels are welcome! We provide everything you need including a 16X20 canvas, paint, easel, brushes, and aprons. Following an instructor, you will create a featured painting. When you leave you will have your very own piece of artwork to take home and hang on your wall!

$35 AUG 29, 2021

SEP 26, 2021

OCT 17, 2021

**NEW!**

**PAGE/FREMONT CENTER**

**Over a Cup of Coffee**

**Sessions 9:30-10:30AM**

**How Nature Provides Healthy Eating Across the 4 Seasons**

No matter the season, you can always find healthy locally grown foods. Discussion led by Cathy Flummerfelt of Shenandoah.

$5 SEP 16, 2021

**Budgeting 101**

Learn how to create a simple budget that actually works. This basic budgeting class helps set up a plan for your money, get you on track with spending, and paying off debt. There are ideas to increase income and decrease spending, as well as simple resources you can use to plan a budget. The instructor, Nicole McDonald of www.momsavesmoney.net, was trained by the US NAVY as a financial counselor for service members and is a lifelong budgeter.

$35 OCT 06, 2021

**NEW!**

**The Famous and Infamous of Fremont County**

Outlaws, Politicians and Presidents! How Scoundrels & Legends are made! Discussion led by Sandra Bengtson of Sidney.

$5 OCT 14, 2021

**NEW!**

**Swing Dance Class**

This beginner class will introduce you to rhythm and basic swing patterns, as well as an introduction to turns and passes! Registering as a couple is recommended.

$49 SEP 09 - NOV 04, 2021

**NEW!**

**Retirement Planning Today**

An educational course for adults ages 50 to 70. Learn about Social Security withdrawing options; how to define your core priorities; how to develop reliable retirement income; and common reasons retirees run out of money. Couples may attend for a single tuition cost but must register at the same time.

$49/Session

OCT 14, 19, 21, 26, 2021

Register online today! | iwcc.edu/ce | 712.325.3256


**NEW!**

**Side Hustle**

Ever wanted to side hustle for some extra cash? This course will explore opportunities for all skill levels to explode your income. You will be amazed at all the opportunities to use your unique skill sets to increase your income on a regular basis.

$70 OCT 20, 2021

**Understanding Basic Photography**

Do you have a new digital camera and you’re not quite sure how to operate it? Or perhaps you had a digital camera for sometime and you feel stuck on automatic. Well, then this seminar is for you and for all those who want to grow in their understanding of basic photography skills. In this seminar designed for adjustable cameras we start with concepts like shutter speed and f-stops and moved into discussing lenses, composition and such topics on how to better photographic kids, landscapes and more. The simplest pocket point and shoot cameras will not be discussed, although photographers with those cameras are welcomed.

$69 SEP 11, 2021

**Birds, Nature, and Wildlife Photography**

Do you like nature photography and want to learn more about it? Join us for this fun and unique class in learning from the experiences of nature photographer Pasquale Mingarelli. In this seminar you’ll discover how to capture images of birds and wildlife in your own backyard, local nature areas, and in more distant locations. We will also learn how to better capture our beautiful Midwest landscapes and majestic landscapes elsewhere.

$49 OCT 16, 2021

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**Self-Defense**

Kung Fu Damsels Practical Self-Defense Workshop series is guided by messengers of a tradition who pledge to use their martial skill to bless the lives of others. Workshop covers the most effective close-quarter self-defense concepts. Method of training does not require great strength or memorizing moves. Class welcomes men and women ages 15 and up, of all skill levels. Each adult who registers may bring one teenager (15-19 years of age).

$59/ Session

AUG 21, 2021 | SEP 18, 2021

OCT 16, 2021

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**Shelby County Center**

**Library and Lunch Sessions 12:00-1:00PM**

Discuss favorite writers and books over lunch in the community room of the Harlan Library. Check with the library staff for specifics.

Sessions are from 12-1 p.m. the second Tuesday of every month. Bring a sack lunch.

FREE AUG 10, 2021 | SEP 14, 2021

OCT 12, 2021 | NOV 09, 2021

DEC 14, 2021

**Dutch Oven Cooking**

Dutch Oven Cooking for beginners or advanced! We will make and eat delicious breakfast recipes. Handouts, along with some one on one coaching, will be available to people new to Dutch oven cooking.

Fees paid directly to the instructor, Christina Roelofs. Adult $10.00 and Youth $5.00. Class is held at the Nishna Bend Recreation Center; 514 Maple Rd., Harlan IA 51537

SEP 20, 2021 | 5:30-7:30PM

**Shelby County Center**

**Library and Lunch Sessions 12:00-1:00PM**

Discuss favorite writers and books over lunch in the community room of the Harlan Library. Check with the library staff for specifics.

Sessions are from 12-1 p.m. the second Tuesday of every month. Bring a sack lunch.

FREE AUG 10, 2021 | SEP 14, 2021

OCT 12, 2021 | NOV 09, 2021

DEC 14, 2021

**New!**

**Shelby County Center**

**Sessions 12:00-1:00PM**

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**Mandated Programs**

**Adult Education Alternative Diversion Program**

Program geared towards helping adults stop shoplifting, on an individual basis. Must contact IWCC for more information and must complete 30 days after registration.

$95 Contact us for more information.

**OWI/DUI 12-Hour Program**

The OWI/DUI 12-Hour Program is for those arrested for an OWI over the age of 18. The driving unimpaired class is designed to help each person reduce risk for any type of alcohol or drug problem. The class meets state requirements under sections 321J.2 and 321J.17, Subsection 2. Students with limited English proficiency must notify IWCC and provide their own interpreter. Drivers under 18 must call Iowa Department of Public Health at 515-281-4417 for course information. Evaluations NOT PROVIDED.

$180 AUG 13-14, 2021

SEP 10-11, 2021 | OCT 08-09, 2021

NOV 05-06, 2021 | DEC 03-04, 2021

**Driver Improvement Program (DIP)**

The Driver Improvement (DIP) class is for someone that has either received three moving traffic convictions during a 12-month period, have been convicted of a serious violation (25 MPH or more above the posted speed limit), or have been required to attend. 8-hour class, NOT 4-hour STOP class.

$105

AUG 14, 2021 | SEP 14&16, 2021

OCT 19&21, 2021 | DEC 11, 2021
19
Register online today!  |  iwcc.edu/ce  |  712.325.3256

GENERAL INFORMATION

REGISTRATION

ONLINE  @  iwcc.augusoft.net
Now easier than ever! Self-register anytime at our secure registration website.

1  Create your account or log in if you already have a profile.

2  Find your class. Search by Class ID# or Class Title or Topic.

3  When you find the class or classes you want to take, add to your shopping cart and checkout.

PHONE — 712.325.3256
Call our office Monday – Friday, 8 am – 4:30 pm.

IN PERSON
Register in person at one of our convenient locations. Please call ahead to check office hours.

PAYMENT
Payment is required at time of registration.

INTERESTED IN TEACHING?
Are you a subject-matter expert and natural teacher? We are hiring! IWCC Continuing Education is seeking talented specialists interested in teaching continuing education courses in various topics such as Business/IT and Electrical. Contact us about this exciting opportunity:
712.325.3210  |  ce@iwcc.edu

LOCATIONS

CB  Council Bluffs Campus
Continuing Education Office, Looft Hall
2700 College Road, Council Bluffs, IA 51503
712.325.3256 / 800.432.5852 ext. 3256
Fax: 712.325.3721

CLAR  Clarinda Center
923 E Washington, Clarinda, IA 51632
712.542.5117 / 800.521.2073
Fax: 712.542.4608

ATL  Cass County Center
705 Walnut Street, Atlantic, IA 50022
712.243.5527 / Fax: 712.243.5547

HRLN  Shelby County Center
1901 Hawkeye Ave., Suite 102, Harlan, IA 51537
712.755.3568 / Fax: 712.755.7413

SHEN  Page Fremont County Center
1001 W Sheridan, Shenandoah, IA 51601
712.246.1499 / Fax: 712.246.1513

Refunds: You may cancel your registration 24 business hours prior to the start of most classes and receive a 100% refund. If contacting outside Iowa Western Community College Continuing Education Department business hours, please leave a voicemail and/or send the department an email. Iowa Western Continuing Education is not responsible for refunds if contact is not pursued via voicemail and/or email. Due to IWCC policy refunds will only be produced in the form of a check. Check will be issued in 14 business days after refund is admitted to customer address that is labeled on file. Certain program restrictions may apply. Contact Continuing Education for details at ce@iwcc.edu.

Cancellations: Iowa Western reserves the right to cancel any class where difficulties arise in staffing or scheduling or where a minimum enrollment is not achieved. A full refund will be issued for all cancelled classes.

Transfers/Withdrawals: Transfers may be subject to $25.00 transfer fee. Non-attendance for a class does not constitute a withdrawal and refunds are not issued for non-attendance. Transfers may be made up to two full business days (unless otherwise noted in the class information) prior to the start date of the class. After that time, transfers will not be permitted and no refund will be issued.

Equal Opportunity and Non-Discrimination: It is the policy of Iowa Western Community College to provide equal educational opportunities and not to discriminate on the basis of race, color, creed, religion, national or ethnic origin, ancestry, genetic information, physical or mental disability, age, sex, sexual orientation, gender identity or expression, pregnancy, marital status, veteran status, AIDS/HIV status, citizenship, or medical condition, as those terms are defined under applicable laws, in its educational programs, activities, or employment practices, as required by Iowa Code sections 216.6 and 216.9, Titles VI and VII of the Civil Rights Act of 1964 (42 U.S.C. § 2000d and 2000e), the Equal Pay Act of 1973 (29 U.S.C. § 206, et seq.), Title IX (Educational Amendments, 20 U.S.C.§ 1681 – 1688), Section 504 (Rehabilitation Act of 1973, 29 U.S.C. § 794), and the Americans with Disabilities Act (42 U.S.C. § 12101, et seq.).

Questions or complaints? Contact Title IX and Equal Opportunity Coordinator, Reanna Heim at (712) 325-3207 or rheim@iwcc.edu. Inquiries and complaints may also be directed to the Director of the Office for Civil Rights, U.S. Department of Education, Citigroup Center, 500 W. Madison, Suite 1475, Chicago, IL 60606, (312) 730-1560, OCR.Chicago@ed.gov.
Register online at iwcc.augusoft.net!

Don’t put off gaining new skills.

Whether you want to develop new professional skills or learn more about a subject you find interesting, take advantage of the opportunities continuing education has to offer.