

## Termination Appeal Form

If your financial aid has been terminated and you would like to appeal that status you must do so using this form. **Please note that submitting the appeal does not guarantee financial aid reinstatement.** The appeal will be reviewed by the Financial Aid Office, and you will be notified of a decision via email to your official IWCC email account.

### Student Information

Name \_\_\_\_\_ Email \_\_\_\_\_

Student ID Number/Date of Birth \_\_\_\_\_ Telephone \_\_\_\_\_

Program of Study \_\_\_\_\_ Expected Graduation (Circle One) SP/ FA/ SU 20 \_\_\_\_\_

### Reason for Termination:

This information is listed in the SAP notice we email you at the end of every semester. My financial aid was terminated due to (choose all that apply):

- 1. Cumulative GPA: I did not maintain an overall GPA of 2.0 or higher
- 2. Cumulative Pace: I did not complete at least 67% of all the credits I have taken
- 3. Maximum Timeframe: I took more credits than allowed for my program of study

### Appealing for # 1 or #2

1. **Required:** Attach a letter explaining the unusual situation that prevented you from meeting the minimum Financial Aid Satisfactory Academic Progress requirements. Your unusual situation must be something that was outside of your control.
2. **Required:** Attach supporting documentation of your unusual situation. The documentation should be from someone who has direct awareness of the extenuating circumstances. For example, if the appeal is due to illness, documentation should be from a physician.

### Appealing for # 3

1. **Required:** Attach a letter explaining why you have taken more credits than is allowed for your program.

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**Please Contact the office of Financial Aid with any questions:**

Office Hours: Monday – Thursday 8 a.m. – 6 p.m. and Friday 8 a.m. – 3 p.m.

[FinancialAid@iwcc.edu](mailto:FinancialAid@iwcc.edu) | 800.432.5852 or 712.325.3277 | Fax 712.388.6803 | [iwcc.edu](http://iwcc.edu)

**Required for ALL Appeals**

1. **Required:** Attach a detailed explanation of the positive steps you are taking to ensure future success in attaining your academic goals. If you are meeting with an academic advisor, tutor, or counselor, please explain how often as well as how these meetings will keep you on track for academic success.
2. **Required:** Visit the National Student Loan Data System (NSLDS) at <https://studentaid.gov> Login to 'Financial Aid Review' and indicate the total amount of loans you have received to date in the space provided. Do not include grant funds. \$ \_\_\_\_\_
3. **Required:** Attach your program evaluation. As part of the appeal process you must demonstrate that you are working towards degree completion. You must run a program evaluation and highlight areas that you still need to complete. On ROC under the Self Services tab click on Students > My Program of Study > Program Evaluation-Map to Graduation and choose your program. The evaluation will show you what courses fit in what requirements. Highlight the areas that still need completion and attach it to this termination appeal.
4. **Required:** A zero account balance with the college. If you owe a balance from any prior term that balance must be paid in full before an appeal will be considered.

**Certification Statement:**

- I understand that I must submit all of the required items listed on this form
- I understand my appeal will be automatically denied if:
  - o My appeal is missing any of the required items listed on this form
  - o I owe a prior term balance to the college
  - o I have provided any false information in my appeal
- If my appeal is automatically denied I understand I must submit a new appeal and include all the items listed on this form as well as a new form
- I agree that I understand the Satisfactory Academic Progress requirements online at: [http://iwcc.edu/Future\\_Student/financial\\_aid/sap.asp](http://iwcc.edu/Future_Student/financial_aid/sap.asp)
- I understand that if I choose to enroll or stay enrolled while my appeal is under review I am responsible for all the costs of enrolling regardless of the outcome of my appeal
- I hereby certify that all of the information provided in this appeal is true and accurate.

\_\_\_\_\_  
Student's Signature\_\_\_\_\_  
Date**Please Contact the office of Financial Aid with any questions:**

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