



CALL TO ORDER

The Regular Meeting of the Board of Trustees of Iowa Western Community College was held electronically at 2:00 pm on Monday, April 20, 2020.

The meeting was called to order by President Brent Siegrist.

ROLL CALL

Members present: John McBride, Dr. Stan Sibley, Dr. John Marshall, Scott Robinson, Brent Siegrist, Scott Williams, Kirk Madsen, Connie Hornbeck and Randy Pash. Absent: None. Also present: Dr. Dan Kinney, President of the College; Erin McKee, Board Secretary; Eddie Holtz, Board Treasurer; Kim Henry, Don Kohler, Molly Noon, Mark Stanley and Dr. Marjorie Welch.

APPROVE AGENDA

Motion was made by Mr. McBride, seconded by Dr. Marshall, to approve the agenda. All aye votes were recorded. Motion carried.

APPROVE MINUTES

A correction to the minutes of the Regular Meeting held on March 9th was made by Dr. Marshall. The location was changed to the Shelby County Center.

Motion was made by Dr. Marshall, seconded by Mr. Madsen, to approve the minutes of the Regular Board Meeting held on March 9, 2020, with the change made. All aye votes were recorded. Motion carried.

Motion was made by Mr. Pash, seconded by Dr. Marshall, to approve the minutes of the Special Board Meeting held on March 16th, 2020, as presented. All aye votes were recorded. Motion carried.

MONITORING INFORMATION ABOUT COLLEGE OPERATIONS

President’s Report

Dr. Dan Kinney, President of the College, reported on the following:

- The SBDC has been working hard to help small business with the Paycheck Protection Program.
- We currently have 57 students authorized to live on campus. They have been consolidated to two facilities, with meals delivered, no guests allowed and amped up cleaning.
- Jennie Edmundson Hospital has reached out and will be using campus housing for their staff.

**CONSENT
AGENDA**

- Iowa Western has received the Iowa Campus Compact Emerging Innovation Award for the greenhouse project.
- The president's will be having a meeting to talk about the CARES Act.
- The NJCAA has approved our appeal to move Men's Basketball to Division II this fall and Women's Basketball to Division II next fall.

IACCT Report

There was no IACCT Report this month.

Presidential Search Update

Brent Siegrist shared an update on the timeline and process for the Presidential Search.

- All April activities have been pushed back to June.

Motion was made by Mr. Pash, seconded by Mr. McBride, to approve the Consent Agenda as presented. All aye votes were recorded. Motion carried.

Personnel Report

Eddie Holtz, presented the Board with the Personnel Report.

New employees include: Summer Fisher, Administrative Assistant; Anthony Koehling, Assistant Football Coach; Shannon Brennan, Distance Learning Coordinator; Lori Fenn, Secretary; Chad Van Riessen, Head Men's Basketball Coach; Larissa Horn, Registration Assistant

Employees leaving include: Thaddeus Perry, Admissions Recruiter; Jeremy Capo, Athletic Director, Matt Marietta, Assistant Football Coach; Halvor McGee, Biology Instructor

Financial Report

Eddie Holtz, Vice President of Finance, presented the Board with the Financial Summary. Highlights from the report include:

- With the close of the third quarter at 3/31/20, the financial results for IWCC for FY20 continue to take shape. Revenues continue to remain fairly level in comparison to last fiscal year at the same time. Year-to-date general fund revenues through 3/31/20 stand at \$33.72 M compared to \$34.03 M a year ago at March 31. Tuition for the summer semester has yet to be recorded as well as other revenues by June 30. The year-end forecast puts total revenues at \$39.43 M by 6/30/20, which is slightly higher than \$39.26 M for 6/30/19. This is fairly flat compared to budget at \$39.45 M, which is positive.

- The staff and administration have continued to be diligent regarding discretionary spending throughout the first nine months of the year, the reason for increase in expenses is salary and insurance increases as well as timing of some expenditures. Expenditures through 3/31/20 total \$26,042,187 compared to \$25,351,546 at March 31 a year ago. Total expenditures for FY20 will end the year just over \$39.27M and result in a relatively small increase in the General Fund balance.
- On the following attachment, you will find the College's Operating Statement reflecting financial results through the nine months ending 3/31/20. A comparison to last fiscal year at 3/31 /20 has also been provided. A more detailed forecast will be prepared and provided for the May 2020 Board Meeting to aid in setting the tuition rate for Fall 2020. There are many unknowns at this time.
- **HEALTH INSURANCE** - We have received an estimate for health insurance for FY20 that indicates there will be a minimal increase, if any, in health insurance premiums. The HDHP, High Deductible Health Plan, has continued with moderate success with 78 employees participating in the plan as compared to 63 the same month last year. The plan is open to all full-time non-faculty employees. We hope with some additional education that this program will continue to grow. The College will also continue to incentivize employees to consider the HDHP.

Curriculum

Dr. Marjorie Welch, Vice President of Academic Affairs, presented a summary of curriculum updates.

Course Deletion

MUS 247 Choreography I – Choreography I and II are being removed as co-requisites to Show Choir I and III, as movement is being incorporated into the Show Choir I and III courses.

Course Modification

MUS 390 – Show Choir I – Choreography I is being removed as a co-requisite, as movement is being incorporated into the Show Choir I course.

MUS-392 – Show Choir III - Choreography II is being removed as a co-requisite, as movement is being incorporated into the Show Choir II course.

ACTION ITEMS

Resolution Approving New Jobs Training Agreement with Elkhart Plastics of Iowa, Inc. Project, Not to Exceed \$750,000 Industrial New Jobs Training Program (2020-1 Project)

Motion was made by Mr. Madsen, seconded by Mrs. Hornbeck, to approve the Resolution Approving New Jobs Training Agreement with Elkhart Plastics of Iowa, Inc. Project, Not to Exceed \$750,000 Industrial New Jobs Training Program (2020-1 Project). A roll call vote was taken with all aye votes recorded. Motion carried.

Resolution Directing the Publication of Notice on the Proposition of the Issuance of Not to Exceed \$750,000 Industrial New Jobs Training Certificates

Motion was made by Mr. Robinson, seconded by Mr. Williams, to approve the Resolution Directing the Publication of Notice on the Proposition of the Issuance of Not to Exceed \$750,000 Industrial New Jobs Training Certificates. A roll call vote was taken with all aye votes recorded. Motion carried.

Resolution Approving Preliminary Official Statement and Approving Electronic Bidding Procedures

Motion was made by Mr. Pash, seconded by Mr. Robinson, to approve the Resolution Approving Preliminary Official Statement and Approving Electronic Bidding Procedures. A roll call vote was taken with all aye votes recorded. Motion carried.

Opening and Considering Sealed Bids by the Vice President of Finance, Secretary of the Board, and Financial Advisor for the Community College and Referring Same to the Board of Directors of General Obligation School Bonds, Series 2020C, Not to Exceed \$11,500,000

Motion was made by Dr. Marshall, seconded by Mr. Madsen, to approve the Opening and Considering Sealed Bids by the Vice President of Finance, Secretary of the Board, and Financial Advisor for the Community College and Referring Same to the Board of Directors of General Obligation School Bonds, Series 2020C, Not to Exceed \$11,500,000. All aye votes were recorded. Motion carried.

Consideration of Sealed Bids Opened and Reviewed by the Vice President of Finance, Secretary of the Board, and the Financial Advisor of General Obligation School Bonds, Series 2020C, Not to Exceed \$11,500,000

Motion was made by Mr. Pash, seconded by Mr. Robinson, to approve the Consideration of Sealed Bids Opened and Reviewed by the Vice President of Finance, Secretary of the Board, and the Financial Advisor of General Obligation School Bonds, Series 2020C, Not to Exceed \$11,500,000. A roll call vote was taken with all aye votes recorded. Motion carried.

Resolution Directing the Sale of General Obligation School Bonds, Series 2020C, Not to Exceed \$11,500,000

Motion was made by Dr. Sibley, seconded by Mr. Williams to approve the Resolution Directing the Sale of General Obligation School Bonds, Series 2020C, Not to Exceed \$11,500,000. A roll call vote was taken with all aye votes recorded. Motion carried.

EXECUTIVE SESSION

Motion was made by Mr. Madsen, seconded by Dr. Sibley, to enter into a closed session to conduct a strategy meeting of a public employer concerning employees covered by a collective bargaining agreement as provided in Section 20.17 of the Code of Iowa. All aye votes were recorded. Motion carried.

The Board entered into an Executive Session at 3:02pm.

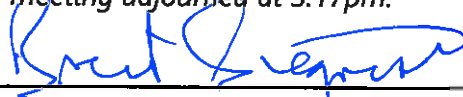
Motion was made by Dr. Sibley, seconded by Mr. Pash, to enter into Regular Session. All aye votes were recorded. Motion carried.

The Board entered into Regular Session as 3:16pm.

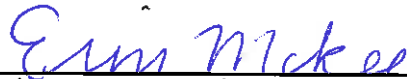
ADJOURNMENT

Motion was made by Mr. Madsen, seconded by Mr. Pash, to adjourn. All aye votes were recorded. Motion carried.

The meeting adjourned at 3:17pm.



Brent Siegrist, Board President



Erin McKee, Board Secretary